

Neil Garrod

Who am I

I am a self-employed barrister at 2 King's Bench Walk. I am willing to accept instructions from firms of solicitors or similar, government bodies, and occasionally from individuals under the Direct Access process. Any work I do for government bodies will be quite separate from any work I do for individuals or on behalf of Solicitors.

The clerking team of 2 King's Bench Walk will handle most instructions in my name, for the purposes of the General Data Protection Regulations (GDPR).

If you have any questions about how your personal data is handled please do not hesitate to contact me through the clerks.

How the law protects you

Your privacy is protected by law. This page is intended to set out how this works. The law says that I can use your personal information only if I have a proper reason to do so. On occasion this will include sharing it with other barristers both inside and outside of Chambers. In order to do so I must have one or more of the following reasons:

- i. To fulfil a contract I have with you
- ii. When it is my legal duty to
- iii. When it is in my legitimate interest
- iv. When you consent to it

In the course of any business with me it is likely that I may receive information about you. This may include what is known as 'special data' on you, such as racial/ethnic background, sexual orientation, religious beliefs, health data and criminal records (both convictions and allegations). This will only be provided in the course of my representing you.

By instructing me it is necessary that you consent to me processing the personal data you provide me.

How I use your personal information

As a barrister I will use personal data provided to represent you in the case I have been instructed in. This can include the preparation of a case, drafting of an advice, and representing you at a Hearing.

What sort of data will I handle

My practice is predominantly immigration work, with a small amount of social security.

The sort of material I will frequently receive includes:

- Witness Statements
- Exhibits (for example, photographs, phone downloads, and the documents provided by your Solicitor, or the Home Office and their agents)
- It may include, but usually does not details of previous convictions of individuals

Who your information will be shared with

If instructed my clerks are my data processors. They will take receipt of most material I am sent. Physical data (for example papers or disks) will also be received by the clerks and will be locked in Chambers. On occasion I will have to take this home to work on, but the material will remain locked away.

There may be occasions where data (as part of a case I am instructed in) will have to be shared with other members of 2 King's Bench Walk or other Chambers if I am unable to cover a particular hearing. This will only be done with the consent of the instructing body.

If you choose not to give personal information

You can choose not to give me personal information. This may prevent me from fulfilling my contract with you or doing what I am professionally obliged to do. It may mean that I have to withdraw from representing you.

You can withdraw your consent to me handling your personal data at any time. The best way to do this is through contacting my clerks.

How to get a copy of your personal data

You can get a copy of all the personal information I hold on you by contacting my clerks.

Document Retention

I am professionally obliged to retain documents I generate in the course of a case for a minimum of seven years. After this point I dispose of them.

This privacy statement is updated regularly. It was last updated on 21 May 2018.