

Edward Hollingsworth

## **Who am I**

I am a self-employed barrister at 2 King's Bench Walk practicing in criminal law. I prosecute and defend and accordingly accept instructions from firms of solicitors representing individuals accused of criminal offences as well as from government bodies involved in the prosecution of criminal offences (such as the Crown Prosecution Service; Department for Work and Pensions; Serious Fraud Office etc).

The clerking team of 2 King's Bench Walk handle all instructions in my name for the purposes of the General Data Protection Regulations (GDPR).

For further information about how I handle personal data please do not hesitate to contact me through my clerks in chambers.

## **How the law protects individuals' privacy**

Individuals' privacy is protected by law. This page is intended to set out how this works. The law says that I can use individuals' personal information only if I have a proper reason to do so. In the context of my work this means exclusively in accordance with my professional duties to lay clients, professional clients and the courts.

In the course of my practice is likely that I will receive what is known as 'special data'. This includes information on racial/ethnic background, sexual orientation, religious beliefs, health data and criminal records (both convictions and allegations).

Where I am instructed to represent an individual it is necessary that they consent to me processing any personal data provided to me.

## **How I use individuals' personal information**

As a barrister I will use personal data in order to best advise whoever I am instructed to represent, and to advance their interests in court. I will for example need to read and consider all material relevant to their case (which will almost always include personal information); draft written advices or legal documents for the court; and present oral arguments in court (at trial or any other hearing).

## **What sort of data will I handle**

My practice is entirely criminal focussed.

The sort of material I will frequently receive includes:

- Witness Statements
- Exhibits (for example scene photographs, phone downloads, forensic reports)
- Medical notes including psychiatric assessment reports
- Details of previous convictions
- Disks of CCTV, police interviews, phone downloads
- Social Services records

### **Who your information will be shared with**

If instructed my clerks are my data processors. They will take receipt of most material I am sent and store it securely on Lex. I will be able to access this data. Physical data (for example papers or disks) will also be received by the clerks and will be locked in Chambers. On occasion I will have to take this home to work on, but the material will remain locked away.

There may be occasions where data (as part of a case I am instructed in) will have to be shared with other members of 2 King's Bench Walk or other Chambers if I am unable to cover a particular hearing. This will only be done with the consent of the instructing body.

### **If you choose not to give personal information**

You can choose not to give me personal information. This may prevent me from fully discharging my professional obligations. It may mean that I have to withdraw from representing you.

You can withdraw your consent to me handling your personal data at any time. The best way to do this is through contacting my clerks.

### **How to get a copy of your personal data**

You can get a copy of all the personal information I hold on you by contacting my clerks.

### **Document Retention**

On the conclusion of a case, I will return any papers I have been provided by instructing bodies to those who have instructed me or dispose of them securely and confidentially. I am professionally obliged to retain documents I generate in the course of a case for a minimum of seven years. After this point I will dispose of them; papers will be securely shredded, and electronic data will be securely wiped.

This privacy statement is updated regularly. It was last updated on 16th May 2018.